

exec concept solutions

Virtual Office Plans

SILVER PLAN **\$175.00 Per Month**

10 Hours of Office/Conference Room Usage

GOLD PLAN **\$200.00 Per Month**

16 Hours of Office/Conference Room Usage
Business Address and Mailbox
Business Telephone Line
Personalized Telephone Answering up to 50 calls per month
Voicemail Service

PLATINUM PLAN **\$250.00 Per Month**

25 Hours of Office/Conference Room Usage
Business Address and Mailbox
Business Telephone Line
Personalized Telephone Answering up to 50 calls per month
Voicemail Service

DIAMOND PLAN **\$400.00 Per Month**

40 Hours of Office/Conference Room Usage
Business Address and Mailbox
Business Telephone Line
Personalized Telephone Answering up to 100 calls per month
Voicemail Service

START-UP CHARGES

First Month's Service.....Equal to Monthly Fee
Refundable Security Deposit.....Equal to Monthly Fee
Setup Fee.....\$75.00

**Individual offices also available ranging from
\$600/mo for 90sf up to \$2,200/mo for 418sf!**

Optional Plan Additions

Additional Person*.....\$50.00/mo
(Additional Voicemail Box and Mail Handling)
Additional Mail Handling.....\$25.00/mo
Voicemail message Notification.....\$25.00/mo

Business Services

Office rental (seats up to 3).....\$25.00/hr
Additional Telephone answering 50-100 calls.....\$99.00/mo
(does not apply for Diamond Plan members)
Additional Telephone answering 100-200 calls.....\$199.99/mo
Conference Room Rental.....\$25.00/hr
LCD Projector Rental.....\$30.00/hr
Video conferencing.....\$125.00/hr
Administrative Support.....\$24.00/hr
B/W Photocopies.....\$0.05/ea
Color Copies.....\$0.25/ea
Incoming/Outgoing Fax (per page).....\$0.50/ea
Outgoing Mail Handling.....Cost + 20%
Limousine service.....varies
Notary Services.....\$5.00/each

ALL VIRTUAL OFFICE PLANS

INCLUDE :

- Month to Month Agreements
- First Class Staff and Environment
- Access to business services
- Free Private Parking
- Great address in prestigious location close to all major highways

